

[First name(s)] [Last name(s)]**[Programme and activity type / Title – see guidance]****[DD/MM/YYYY – DD/MM/YYYY]**

STATUS AT THE SENDING ORGANISATION (LEARNING PROGRAMME OR JOB TITLE)

Replace with text

HOST ORGANISATION(S)

Replace with text; list main host first

HOST COUNTRY AND CITY

Replace with text

HOST EMAIL / PHONE

Replace with email / phone

FIELD

Choose an item.

MODE

Choose an item.

Learning outcomes

[Section applicability: Pre-mobility and post-mobility: obligatory to choose between options A, B, C or a combination of them. Remove lines that are not needed.]

[OPTION A] EUROPEAN KEY COMPETENCE FRAMEWORK FOR LIFELONG LEARNING

LITERACY COMPETENCE

[See European key competence framework [online](#) for definitions and help; remove competence if not relevant]

MULTILINGUAL COMPETENCE

[See European key competence framework [online](#) for definitions and help; remove competence if not relevant]

MATHEMATICAL COMPETENCE AND COMPETENCE IN SCIENCE, TECHNOLOGY AND ENGINEERING

[See European key competence framework [online](#) for definitions and help; remove competence if not relevant]

DIGITAL COMPETENCE

[See European key competence framework [online](#) for definitions and help; remove competence if not relevant]

PERSONAL, SOCIAL, LEARNING TO LEARN COMPETENCE

[See European key competence framework [online](#) for definitions and help; remove competence if not relevant]

CITIZENSHIP COMPETENCE

[See European key competence framework [online](#) for definitions and help; remove competence if not relevant]

ENTREPRENEURSHIP COMPETENCE

[See European key competence framework [online](#) for definitions and help; remove competence if not relevant]

CULTURAL AWARENESS AND EXPRESSION COMPETENCE

[See European key competence framework [online](#) for definitions and help; remove competence if not relevant]

[OPTION B] EUROPEAN CLASSIFICATIONS OF SKILLS, COMPETENCES, AND OCCUPATIONS (ESCO)

LEARNING OUTCOME 1: [Title]

[Add up to three ESCO skills or knowledge concepts per learning outcome]

LEARNING OUTCOME 2: [Title]

[Add up to three ESCO skills or knowledge concepts per learning outcome]

LEARNING OUTCOME 3: [Title]

[Add up to three ESCO skills or knowledge concepts per learning outcome]

LEARNING OUTCOME 4: [Title]

[Add up to three ESCO skills or knowledge concepts per learning outcome]

LEARNING OUTCOME 5: [Title]

[Add up to three ESCO skills or knowledge concepts per learning outcome]

[OPTION C] ANOTHER COMPETENCE FRAMEWORK OF YOUR CHOICE

LEARNING OUTCOME 1: [Title]

[Concrete and concise description of the achieved learning outcome in form of statements about what the participant has learned, understood and is able to do following the completion of their mobility activity]

LEARNING OUTCOME 2: [Title]

[Concrete and concise description of the achieved learning outcome in form of statements about what the participant has learned, understood and is able to do following the completion of their mobility activity]

LEARNING OUTCOME 3: [Title]

[Concrete and concise description of the achieved learning outcome in form of statements about what the participant has learned, understood and is able to do following the completion of their mobility activity]

LEARNING OUTCOME 4: [Title]

[Concrete and concise description of the achieved learning outcome in form of statements about what the participant has learned, understood and is able to do following the completion of their mobility activity]

LEARNING OUTCOME 5: [Title]

[Concrete and concise description of the achieved learning outcome in form of statements about what the participant has learned, understood and is able to do following the completion of their mobility activity]

Record of completed courses

[Section applicability: post-mobility: optional]

TITLE OF THE COURSE	DURATION	LOCAL GRADE	TRANSFER GRADE	TRANSFER CREDIT POINTS
[include course number if available]				

THESIS / DISSERTATION / REPORT / ESSAY

Replace with text; remove item if not applicable

CERTIFICATE / DIPLOMA / DEGREE AWARDED

Replace with text; include the EQF/NQF levels if applicable; remove item if not applicable

DESCRIPTION OF GRADING / CREDIT SYSTEM APPLIED

Replace with text or include web link or attach a separate document

Activities and tasks

ACTIVITY / TASK 1

[Clear, concrete and concise description of an activity that the participant will attend, or of a task that they will complete]

ACTIVITY / TASK 2

[Clear, concrete and concise description of an activity that the participant will attend, or of a task that they will complete]

ACTIVITY / TASK 3

[Clear, concrete and concise description of an activity that the participant will attend, or of a task that they will complete]

Mentoring and monitoring arrangements

[Section applicability: Post-mobility: optional]

MENTORING AND MONITORING ACTIVITY 1

[Brief description and timing / frequency]

MENTORING AND MONITORING ACTIVITY 2

[Brief description and timing / frequency]

MENTORING AND MONITORING ACTIVITY 3

[Brief description and timing / frequency]

Evaluation, recognition, and return to the sending organisation

[Section applicability: Post-mobility: optional]

EVALUATION OF LEARNING OUTCOMES

EVALUATION FORMAT AND PROCEDURES

[Replace with text – see user guidelines for explanation]

EVALUATION CRITERIA

[Replace with text – see user guidelines for explanation]

RECOGNITION OF LEARNING OUTCOMES

[Replace with text – see user guidelines for explanation]

RETURN TO THE SENDING ORGANISATION

RETURN DESTINATION

[Replace with text – see user guidelines for explanation.]

RETURN CONDITIONS

[Replace with text – see user guidelines for explanation; remove if not applicable]

[Signatures applicability:

Post-mobility: signature of either sending organisation or hosting organisation is obligatory. Other signatures are optional.]

[This text is applicable only at post-mobility stage] The undersigned organisation(s) certify the validity and accuracy of the information contained in this document.

SIGNING ORGANISATION

Replace with text

RESPONSIBLE PERSON

Replace with text

ADDRESS

Replace with text

DATE

--	--	--

SIGNATURE

--